



LEARNER SAFETY POLICY

Shaping Bright Futures



Safety policy

1. Purpose

The purpose of this policy is to assure parents and guardians that the learning centre is fully committed to providing a safe, secure, and supportive environment for all learners. Learner safety and well-being are treated as a priority in all centre operations, in line with national education and safeguarding standards

2. Commitment to Learner Safety

The learning centre commits to:

Maintaining a learning environment that is safe, orderly, and free from harm.

Upholding the rights, dignity, and well-being of every learner.

Implementing preventative measures to reduce risks and respond effectively to safety concerns. Always acting in the best interests of learners.

3. Supervision and Care

Learners are supervised by trained and responsible staff during all learning activities.

Attendance is monitored to ensure learners are always accounted for.

Learners are not permitted to leave the premises during learning hours without written consent from a parent or guardian and approval from management.

4. Safeguarding and Child Protection

The learning centre:

Maintains a zero-tolerance approach to abuse, neglect, bullying, harassment, or discrimination.

Encourages learners to report concerns in a safe and supportive manner.

Handles safeguarding concerns confidentially and in accordance with legal and ethical requirements

5. Health and Medical Safety

Basic first aid resources are available on the premises.

Parents/guardians are requested to inform the centre of any medical conditions, allergies, or special needs.

Parents/guardians will be contacted promptly in the event of illness, injury, or medical emergency.

3. Learner Responsibilities

All learners are required to:

Follow all rules, instructions, and safety guidelines provided by staff.

Always behave in a respectful and responsible manner.

Take reasonable care of their own safety and the safety of others.

Report any unsafe conditions, accidents, or concerns immediately to a staff member.

Conduct and Behaviour

- Learners must not engage in bullying, harassment, intimidation, or any form of violence.
- Physical fighting, rough play, and dangerous behaviour are strictly prohibited.
- Respect for staff, fellow learners, and property is always expected.
- Any behaviour that places learners or others at risk will result in disciplinary action.
- Digital Safety and Responsible use

Learners must:

- Use technology and internet access responsibly and only for approved educational purposes.
- Avoid accessing, sharing, or creating inappropriate or harmful online content.

